



**MEMORANDUM**

TO: All Assistant District Attorneys

FROM: Sherri Harper, Administrative Assistant

DATE: August 13, 2009

SUBJECT: Vehicular Homicide Conference

The DUI Training Section of the Tennessee District Attorneys General Conference is proud to offer a Vehicular Homicide Training Conference October 21-22, 2009 at the Marriott Hotel in Chattanooga. This training will run concurrently with the Annual October Conference. This training will not interfere with attending the Annual Conference U.S. Supreme Court Update on Thursday afternoon or the three hours of ethics on Friday.

This training course is intended for prosecutors who prosecute vehicular homicide cases and their victim witness coordinator. Part of the course will be dedicated to helping prosecutors understand the role of the victim witness coordinator and vice versa.

Vehicular fatality cases are complex, requiring prosecutors to have a working knowledge of crash reconstruction and toxicology, as well as skills to work with expert witnesses and victims. The Vehicular Homicide Conference is focused on assisting prosecutors to develop their knowledge and skills in trying these cases. A portion of this two day conference involves presentations on crash reconstruction and technical investigation at the scene.

To register, please complete the attached registration form and fax it to Sherri Harper at 615-253-6735, due no later than September 18, 2009. There is no registration fee for the Vehicular Homicide Conference; however, if you attend ANY session of the Annual Fall Conference you will be required to pay the registration fee for the Annual Conference. You MUST register for both conferences if attending both. We will limit the class to the first 50 prosecutors and registrants will be accepted on a first-come first-served basis. Upon receipt of your registration form for this DUI training, you will be notified by e-mail as to whether or not you have been accepted to attend.

For hotel reservations, please follow the instructions outlined in the Annual Fall Conference information. Only two nights (Oct. 20<sup>th</sup> & 21<sup>st</sup>) lodging will be reimbursed by the Conference DUI Grant. You are responsible for making your own hotel reservations and paying for any additional nights if you choose to extend your stay.

If you have any questions concerning the Vehicular Homicide Conference please call me at 615-253-6733 or email me at [sjharper@tndagc.org](mailto:sjharper@tndagc.org).

**TENNESSEE  
DISTRICT ATTORNEYS GENERAL CONFERENCE  
PRESENTS**

*Vehicular Homicide Conference*

*Marriott*

*Two Carter Plaza*

*Chattanooga, TN 37402*

*October 21-22, 2009*

**PROSECUTOR REGISTRATION FORM**

NAME \_\_\_\_\_ DISTRICT \_\_\_\_\_  
(please print **full** name)

NAME YOU WOULD LIKE ON NAMETAG \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ BPR # \_\_\_\_\_

ADDRESS (office) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

OFFICE ( ) \_\_\_\_\_ EXT. \_\_\_\_\_ FAX ( ) \_\_\_\_\_

EXPERIENCE: \_\_\_\_\_

I will be eating lunch on Wednesday, October 21<sup>st</sup>       YES       NO

I will be eating lunch on Thursday, October 22<sup>nd</sup>       YES       NO

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**Fax this information to the attention of Sherri Harper at (615) 253-6735 no later than September 18, 2009. Any questions please call Sherri at (615) 253-6733.**

**THE TENNESSEE DISTRICT ATTORNEY GENERALS CONFERENCE**  
**presents**  
**VEHICULAR HOMICIDE TRAINING**  
**Marriott & Convention Center**  
**Two Carter Plaza**  
**Chattanooga, TN 37402**  
**October 21-22, 2009**

**AGENDA**

**TUESDAY, October 20<sup>th</sup>, 2009** - (Mezzanine Marriott Hotel)

**3:00 P.M. - 5:00 P.M.    Victim Witness Early Registration**

**WEDNESDAY, October 21<sup>st</sup>, 2009** - (Plaza BC)

**8:00 A.M. – 8:30 A.M.    Registration**

**8:30 A.M. – 8:35 A.M.    Welcome**

*Tom Kimball, Traffic Safety Resource Prosecutor, TNDAG  
Sue Jones, Victim Witness Coordinator*

**8:35 A.M. – 9:35 A.M.**

**“Don’t Let Me Down” - Early Victim Education**

*Jay Woods, Assistant Attorney General, U.S. Attorneys Office*

**9:35 A.M. – 9:50 A.M.**

**Break**

**9:50 A.M. – 12:00 P.M.**

**Pre-Trial Monitoring, Bond & Continuance Conditions**

**Speaker Panel: Steve Talpins, SCRAM**

**Kevin Lorenz, Vivitrol**

**Debbie Mathis, Smart Start**

**Linda Salo, Draeger Safety Diagnostics, Inc.**

**John Holley, Community Corrections Electronic  
Monitoring Breath & Drug Testing**

**12:00 P.M. – 1:00 P.M.**

**Lunch - (Plaza BC)**

**1:00 P.M. – 2:00 P.M.**

**“Listen to Me! I’m Talking To You!”**

- The Importance of a Family’s/Person’s Language
- How to Listen
  - Reducing Filters – “Fishbowl” exercise

*Dr. Thom Flamboe*

**2:00 P.M. - 2:15 P.M.**

**Break**

*Sponsored and funded by the Governor’s Highway Safety Office and the  
National Highway Traffic Safety Administration*

**WEDNESDAY, October 21<sup>st</sup>, 2009** – (continued)

**2:15 P.M. - 3:15 P.M.**      **“Grief and the Process of Coping”**

- The 8 Stages of Grief
  - What Happens When Someone Gets Stuck?
  - The Individuality of Grief
  - Helping One through the Stages
- Coping’s Bag ‘O Tricks
  - Learned Behavior
  - Suggestions
- Role Playing

*Dr. Thom Flamboe*

**3:15 P.M. - 3:30 P.M.**      **Break**

**3:30 P.M. - 4:30P.M.**      **“See Me! Heal Me!”**

- Taking the Time
- Closure Activity

*Dr. Thom Flamboe*

**4:30 P.M. - 4:45 P.M.**      **Question & Answer**

**THURSDAY, October 22<sup>nd</sup>, 2009**

**VICTIM WITNESS BREAKOUT:      (Plaza BC)**

**8:30 A.M. – 9:45 A.M.**      **Victim Impact Panel**  
*Sheryl DeMott, TN Department of Correction*  
*Lisa Helton, Board of Parole & Probation*  
*Brandon Haren, ADA Kingsport, 2<sup>nd</sup> Judicial District*  
*Judge Moon, Chattanooga General Session Court*  
*Judge Karl Grube, Senior Judge, St. Petersburg, Florida*

**9:45 A.M. – 10:00 A.M.**      **Break**

**10:00 A.M. – 11:00 A.M.**      **TN SAVIN - Tennessee Statewide Automated Victim Information Notification Service**  
*Chuck Orms, Apprises, Inc.*  
*Sheriff Beth L. Ashe, Retired*

**PROSECUTOR BREAKOUT:      (East/West Room)**

**8:30 A.M. – 9:45 A.M.**      **Electronic Data Retrieval**  
*Mark Kimsey, Hamilton County Sheriff’s Office*

**9:45 A.M. – 10:00 A.M.**      **Break**

**10:00 A.M. – 11:00 A.M.**      **Electronic Data Retrieval (cont’d)**  
*Mark Kimsey, Hamilton County Sheriff’s Office*

**THURSDAY, October 22<sup>nd</sup>, 2009** – (continued)

**11:00 A.M. – 11:45 A.M.**      **Victim Success Story**  
*Brad Bulla*

**11:45 A.M. – 12:00 P.M.**      **Victim Witness Certificates**

**12:00 P.M. – 1:00 P.M.**      **Lunch - (Plaza BC)**

**1:00 P.M. – 2:00 P.M.**      **Forced Blood Draws From Compliance to the Chair**  
*Jim Camp, Traffic Safety Resource Prosecutor, TNDAGC*

**2:00 P.M. - 2:10 P.M.**      **Adjourn to Convention Center**

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***ANNUAL FALL CONFERENCE***

**2:10 P.M. - 3:10 P.M.**      **U.S. Supreme Court Update**  
*Richard Wintory, Dep. County Attorney,  
Pima County, Tucson, AZ*

**3:10 P.M. - 3:20 P.M.**      **Break**

**3:20 P.M. - 4:20 P.M.**      **U.S. Supreme Court Update - *continued***

**4:20 P.M. - 4:30 P.M.**      **BREAK**

**4:30 P.M. - 5:30 P.M.**      **U.S. Supreme Court Update - *continued***

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National Highway Traffic Safety Administration*

# **Directions to Marriott & Convention Center**

**Two Carter Plaza  
Chattanooga, TN 37402**

**From Airport to Marriott:**

**Take Hwy.153 South to I-75 South. Take I-75 South to I-24 West. Take I-24 West to Hwy 27 North, (Downtown Chattanooga). Exit on M.L. King Blvd., which is Exit I-A. Turn to the right at the stoplight. Hotel is two blocks on the left.**

**From Atlanta to Marriott:**

**Take I-75 North to I-24 West. Take I-24 to Hwy. 27 North, (Downtown Chattanooga). Exit on M.L. King Blvd., which is Exit I-A. Turn to the right at the stoplight. Hotel is two blocks on the left.**

**From Nashville to Marriott:**

**From I-24 East, Exit Hwy 27 North, (Downtown Chattanooga). Exit on M.L. King Blvd., which is Exit 1-A bear to the right on the off ramp. Turn right at the stoplight. Hotel is two blocks down on the left.**

**From Knoxville to Marriott:**

**Take I-75 South to I-24 West. Take I-24 West to Hwy. 27 North, (Downtown Chattanooga). Exit on M.L. King Blvd., which is Exit 1-A bear to the right on the off ramp. Turn right at the stoplight. Hotel is two blocks down on the left.**

**From Alabama to Marriott:**

**From I-59 to I-24 East, Exit Hwy. 27 North, (Downtown Chattanooga). Exit on M.L. King Blvd., which is Exit 1-A bear to the right on the off ramp. Turn right at the stoplight. Hotel is two blocks down on the left**

## TRAVEL REIMBURSEMENT GUIDELINES

**SCENARIO A:** If your departure and return occurs on the same day, you are allowed to claim mileage and parking expenses (if charged) only.  
(Please see items #1 and #4 below for details.)

**SCENARIO B:** If you stay over one or more evenings attending a seminar, you are allowed to claim lodging, meals, parking – only if charged, and mileage. (Please see items #1, #2, #3, #4 below for details.)

1. Standard mileage rate \$ .51 per mile  
(you may claim mileage only if driving personally-owned car;  
if carpooling, only the driver may claim mileage)

2. Lodging  
Please note that the following rates are the contracted rates for this conference. If you are charged a rate other than the ones listed, please contact Alice Ferguson before you leave the hotel.  
\$87.00 + tax (Marriott)  
\$87.00+ tax (Sheraton Read House)

**Travel Claim Reimbursement Policy:** THE MAXIMUM REIMBURSEMENT PER NIGHT AT THE MARRIOTT, SHERATON READ HOUSE OR ANY OTHER HOTEL WILL BE \$43.50, PLUS TAX, PER NIGHT FOR ANY STATE PAID TNDAGC EMPLOYEE. If you are a state paid employee of the TNDAGC and you choose to have a private room (no roommate), you will be responsible for paying the room rate of \$87.00, plus tax, per night, but you will be reimbursed one-half of the \$87.00 room rate which will be \$43.50, plus tax, per night, and you will be responsible for the remaining \$43.50, plus tax, per night. If two State paid TNDAGC employees share a room at the Marriott or Sheraton Read House, each will be responsible for paying \$43.50, plus tax, per night. If you are a County employee and room with a State paid TNDAGC employee, you will be responsible for paying \$43.50, plus tax, per night. Upon return from the Annual Fall Conference, you will file a travel claim as you would with any other travel. Please put on your travel claim, the name of the employee you roomed with or if you did not have a roommate, please put that you did not share a room.

3. Maximum meals & incidentals \$56.00  
Hamilton County (Chattanooga)

Day of departure and return, you shall claim 75% of maximum allowance  
(75% of \$56) \$42.00 per day

**NOTE:** The CONUS rate is 75% of maximum meals & incidentals for day of departure and/or day of return. If you travel to and from a seminar in the same day, you are not eligible for reimbursement of meal expenses.

\*\*\*\*\* It is not necessary to keep meal receipts \*\*\*\*\*

4. The Marriott is offering self-parking at the special rate of \$8.00 per day. Please note, the TNDAGC will not reimburse for valet parking at the Marriott, even if you have a receipt.

The Sheraton Read House only offers valet parking to their over-night guests at a rate of \$15.00, plus tax. Self-parking is not available at this hotel; therefore, the TNDAGC will reimburse those who are staying at the Sheraton for the valet rate.

Claim forms must be completed in their entirety and signed by the District Attorney General. All signatures must be original, no faxed copies are allowed. Please mail the claim forms within 30 days to the following address:

TNDAGC  
226 Capitol Blvd. Suite 800  
Nashville, TN 37243-0890

# IMPORTANT NOTICE!!!

In order to cut expenses, the TNDAGC will not provide handouts at the Annual Fall Conference. We have established a website to download the conference handouts and other important information regarding the various conferences this October in Chattanooga (Annual Fall Conference, October Child Support, and Vehicular Homicide).

Handouts will be available for download beginning October 1, 2009. You can download it to a flash drive, CD, or print it out. Whatever is convenient for you. Please be aware that the probability of all handouts being submitted by this date is slim, so it will be necessary for you to check this website prior to your departure for Chattanooga to assure that you have all of the handouts you need.

**NOTE:** Attorneys will receive their CLE forms when they sign in at the registration desk. You will not be able to download this form off the website.

The website is [www.tndagc.org/oc](http://www.tndagc.org/oc)

*Website will remain open until November 30, 2009.*